

Aggieland Pets with a Purpose



Prospective Member Handbook

Our Mission Statement:

Aggieland Pets With a Purpose is a non-profit volunteer organization dedicated to enriching the lives of the Brazos Valley area residents by enhancing their physical, social, and emotional well-being with the unconditional love of our pets. APWAP provides volunteers and evaluated and trained animals for educational, rehabilitative, and emotional assistance purposes.



WELCOME LETTER

Dear Prospective APWAP member,

Thank you for your interest in Aggieland Pets with A Purpose. We are excited about the possibility of your participation in our organization!

Prior to your joining, we want you to be fully informed and aware of the services we provide to our community and the commitment we ask of our members.

The following are several forms and sheets of information about APWAP. Please read through these pages so that you are fully aware of our membership and visitation requirements. In our membership requirements it states that you are required to visit once every three months, but we ask each of our members to make a commitment to visiting a facility regularly at least once a month.

Prior to testing your animal, or joining as an associate member without an animal, we require that you visit two of our facilities with other APWAP members. This is to allow you to meet other members and see what is required in being a member of APWAP and to make sure we are an organization that you would like to join. A liability and pre-testing form are enclosed that you must take with you to your visits. Turn in the liability form to the APWAP member on your first visit, and the pre-testing form at the temperament test.

Thank you again for your interest in Aggieland Pets with A Purpose. If you have any further questions, please feel free to contact us.

We look forward to seeing you soon!

Sincerely,
The APWAP Officers

Will my pet be able to join APWAP?

To be a Therapy animal, your pet must:

- Be at least one year old.
- Enjoy and seek interaction with people yet be polite enough to give people their space.
- Be generally non-aggressive towards people and other animals.
- Tolerate accidental pulling of fur, ears, tail.
- Not be too startled by sudden loud noises such as banging equipment or shouting.
- Know basic obedience commands.
- Be bathed and thoroughly brushed within 24 hrs. prior to visiting.
- Follow the vaccination and veterinary care rules made by APWAP.
- Pass the APWAP Temperament Test

TEMPERAMENT TESTING:

Temperament testing is done at least once each quarter. Those wanting to test an animal must first complete two visits without their animal.

Requirements for APWAP Team Animals

Canine Vaccination Requirements:

- Rabies – annually
- DHPP - annually/3 years
- Leptospirosis - annually
- Bordetella - annually

Feline Vaccination Requirements:

- FVRCP- annually/triennially
- Rabies - annually
- FeLV- annually/3 years

- ✓ All animals must have a **yearly physical** and veterinary screening that includes a **fecal parasite and heartworm tests**. It is the volunteer's responsibility to make sure this is completed and must be turned in January of each year.
- You must accept full responsibility for your animal's action and must always be in complete control of the animal.
- ✓ All animals must **always remain on a leash** when in a facility. Exceptions only apply when retrieving during therapy, doing tricks, dancing routines, etc.
- ✓ No animals are allowed to visit until they have **passed** the APWAP **temperament test**.
- ✓ All dogs and cats must be at least **1 year of age** at the time of the temperament test.
- ✓ If there are any **open wounds**, sores, hot spots, or scabs not fully healed on your animal, you must cancel your visit.
- ✓ Dogs must be **bathed within 24 hours prior to visiting**. This includes checking eyes, ears, breath, and nails. All long-haired dogs and cats must be brushed immediately prior to visiting.
- ✓ All **nails** must be **trimmed and filed**.

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Requirements for APWAP Team Animals,

Continued

- ✓ All animals must be **free of fleas & ticks** prior to all visits.
- ✓ After **any major event** in an animal's life (i.e., whelping, surgery, accident, etc.) they must be **re-tested** prior to any therapy or visits.
- ✓ Dogs and cats must wear **proper identification** recognizing them as an APWAP member.
- ✓ Volunteer teams must **follow all facility setting protocols**.
- ✓ **Recognize stress** in your animal and remove it from the situation. Remember, you are your animal advocate!
- ✓ While visiting a facility, good **hand washing techniques/ or sanitation are recommended between each patient**.
- ✓ If there is any **aggressive behavior** (or perceived aggressive behavior) shown by your pet during the visit (including growling, snapping, biting), or any scratches or other perceived accidents, you must leave the facility after informing the group and facility. The volunteer is also required to report this information on an **incident or accident report form** and provide this to the APWAP team within 24 hours. If not completed, disciplinary action may be taken.
- ✓ The volunteer is responsible for **cleaning up** after their animal and notifying environmental services at the facility **if the animal defecates, urinates, or vomits on the floor**. The volunteer is also required to report this information on an **incident or accident report form** and provide this to the APWAP team within 24 hours. If not completed, disciplinary action may be taken.
- ✓ Do **not** visit if your animal is **ill**.

APWAP – Membership and Dues:

FULL MEMBERSHIP:

A full member is someone who has passed the temperament test with his or her animal. All members will pay an initial fee of \$60.00 for the first animal and \$10.00 for each additional animal. Annual renewal fees will be \$30.00. These dues include:

- Photo ID badge
- Polo shirt with logo for member
- Martingale collar
- 4-foot lead
- Volunteer Liability/Accident insurance

ASSOCIATE AND FULL MEMBERSHIP FOR COLLEGE STUDENTS:

College Students (with proof of attendance) will pay only half of the regular fees. Full member will be initially \$30.00 and renewal \$15.00.

ALL MEMBERS:

- All members are requested and strongly encouraged to attend our quarterly meetings. "The meeting dates take place on the 2nd Monday of January, April, August, and October unless another date has been designated by the leadership team."
- All members must visit with their pet at least every three months to maintain active membership in APWAP. If an animal has not visited in that time frame, the animal must be re-tested by the temperament evaluator and a \$10.00 re-instatement fee will be charged.
- All members are required to visit an APWAP approved facility.
- All new members are required to have an officer or approved member visit with them on their first 3 visits for observation. This is for the safety of the volunteer Team as well as the facility residents.
- All members must agree to only visit with their pets that have been tested and approved by APWAP and supplied all necessary paperwork.

Aggieland Pets With A Purpose

PRE-TESTING VISITATION REQUIREMENTS

All people wishing to become members of Aggieland Pets With A Purpose (APWAP) are required to visit 2 APWAP approved facilities within a 3 month period without their animal, prior to testing their animals or joining the organization. The visits must be made during the times APWAP is scheduled to visit the facility.

Please make sure you have scheduled your visit through Sign-Up Genius prior to your visitation.

The following must be completed and brought with you to temperament testing.

Date visited: _____

Facility: _____

APWAP Member Signature: _____

Date visited: _____

Facility: _____

APWAP Member Signature: _____

Name of Prospective Volunteer: _____

Aggieland Pets With A Purpose

Temperament Testing Responsibilities and Requirements:

- There is a \$10.00 fee for the temperament test. If your animal passes, this is applied towards your annual dues.
- Have dog bathed and groomed within 24 hours of test.
- All dogs must be on a leash and cannot be carried.
- No pinch collars or chain collars are allowed, collars must be martingale or buckle collars. A head collar or Halti is allowed, but any other type of collar (as listed above) must be removed. The head collar must be removed for certain portions of the test.

Please bring a copy of the following with you for our files:

- Current rabies certificate
- Veterinary Screen form completed by your veterinarian. *
- Completed pre-testing visitation form.

APWAP LIABILITY RELEASE FORM

All prospective members of **Aggieland Pets With A Purpose (APWAP)** must complete and sign this form.

I acknowledge that despite the careful and thorough screening of all animals prior to their acceptance into APWAP, animal behavior is inherently unpredictable. Therefore, I do hereby release APWAP from any and all liability or responsibility due to any injury or loss that either I or my pet(s) may incur as the result of, or arising in any way from, my participation in any APWAP sanctioned visit to a visitation site or other function in promotion of APWAP.

Signed _____

Date _____

Name _____

Address _____

Phone _____

E-Mail _____

All people under the age of 18 who will be attending with an APWAP volunteer must have this form signed by their parent or guardian.

I am a parent or legal guardian of _____, who is currently under the age of 18.

I acknowledge that despite the careful and thorough screening of all animals prior to their acceptance into APWAP, animal behavior is inherently unpredictable. Therefore, I do hereby release APWAP from any and all liability or responsibility due to any injury or loss that either I, my child, or my pet(s) may incur as the result of, or arising in any way from, our participation in any APWAP sanctioned visit to a visitation site or other function in promotion of APWAP.

Name: _____

Signed: _____ Date _____